

SSSCC January Club Meeting

January 9, 2008

Old Business

Our timing light units have been sent off to Race America for Recall repair. Race America offered a recall on the lights due to two older units failing from an internal wiring fault. They did not think our lights would have failed, but they offered the repair just in case. We expect the lights back early in the week of January 14th. Lynn purchased three additional wall chargers for the lights as it has become cumbersome to charge the units individually. This purchase along with the shipping charges for the light units totaled approximately \$300.

The club transferred \$1000 from the trailer fund into the general fund to cover operating costs. This transfer is expected to carry us through the January events when incoming funds become steadier. The remaining balance in trailer fund is \$6000.

Online payment via ORM is active. Future enhancements should improve its function, but online payment of membership dues or event fees is possible through that service if desired. A report of those who paid online will be printed by Lynn and Mara when doing pre-event label printing the night before and will provide it at registration for verification of those who paid.

New Business

Upcoming events:

Winter Heat #1 & #2 – January 26th-27th – Dust Devils. Typical 6 run format. Gates will open at 7:00am and registration will open by 7:30. Driver's meeting at 9:00 with hopes of going hot by 9:30. Lawrence Danton is the course designer.

Event Flow -2008

1. Friday Setup (overseen by Harold Walkup)
 1. Arrival time – 3:00pm (1:00pm for winter heats)
 2. Things to accomplish:
 - a. Position trailer
 - b. Position van
 - c. Define site perimeter as needed
 - d. Place cones
 - e. Evaluate course with designer for safety and flow.
 - f. Chalk course
 - g. Supply cones to worker stations
 - h. Setup grid
 - i. Plug in radio charging tub and nest all radios correctly in cradles.
 - j. Identify problem areas on race surface which require attention.
 - i. Either fix the problem or report it for event morning correction.

2. Friday night pre-event setup (overseen by Mara Walkup)
 1. Verify all laptops are running most current version of Axware software.
 2. Verify all laptops are fully charged and running properly.
 3. Create event in Axware timing software.
 4. Download event registrations from ORM.
 5. Print registration labels and affix to blank timing cards.
 6. Print bar code labels and affix to blank timing cards.
 7. Verify bar code scanner is fully charged.
 8. Verify timing light units are fully charged.
 9. Verify all necessary electronics consumables are on hand. (batteries, labels, etc)
 10. Print reports of online payment transactions for membership and event.
 11. Event morning duties:
 - a. Setup timing computer and peripherals
 - b. Setup registration computers
 - c. Test computer network
 - d. Test bar code scanner
 - e. Test label printers
 - f. Be available for tech support as needed.

3. Waiver (overseen by Rex Ayers)
 1. Before event:
 - a. Recruit waiver workers for entire day's event.
 - b. Confirm to those people their assignments
 - c. Communicate assignments to chief of workers
 2. During event:
 - a. Verify with chief of workers that all volunteers are there.
 - b. Supervise Waiver positions throughout day.

4. Event morning setup (overseen by John Jobin)
 1. Arrival time – 7:00 A.M.
 2. Things to accomplish:
 - a. Setup registration area
 - b. Setup and test PA system
 - c. Setup and test timing lights
 - d. Setup and test display board
 - e. Resolve any remaining race surface issues unresolved from setup crew.

5. Registration, Membership, and Work assignment (Mikey Hall, Scott Bliler, Jodee Penner, Dan Best, Ken Wheeler)
 1. Arrival time – 7:30 A.M.
 2. Membership:
 - a. First contact at registration line.
 - b. Determines what the person needs and delegates as needed.
 - i. If the person wants to join the club have them fill out the form and collect membership dues
 - ii. If the person has pre-registered for the event:
 1. Find their timing card in the pre-reg stack.
 2. Collect entry fee dues
 3. Give them bar code label and instruct them of placement
 4. Send them to next available registration person
 - iii. If the person has not pre-registered for event:
 1. Collect entry fee dues
 2. Give them a blank timing card
 3. Send them to next available registration person

3. Registration:
 - a. Second contact at registration line.
 - i. If person is pre-registered for the event:
 1. Verify all information on their label is correct
 2. Mark them as registered in the Axware software
 3. Send them to the work assignment person.
 - ii. If person is not pre-registered for the event:
 1. Input information into the Axware software.
 2. Print registration label for timing card.
 3. Print bar code label and instruct them of placement
 4. Send them to work assignment person.

4. Work Assignment:
 - a. Before event:
 - i. Communicate with chiefs of timing, waiver, and tech for work assignment volunteers selected by those chiefs.
 - b. During event:
 - i. Final contact at registration line.
 1. Collect time card from participant
 2. Assign them a work assignment
 3. Write assignment on tear off portion of timing card
 4. Instruct person to where work assignment is.
 5. Remind person of 9:00 Drivers meeting.
 6. Send person to Tech inspection.
 7. Perform worker check in before each run group.
 - ii. Verify with chiefs of timing, waiver, and tech that all volunteers are present.

6. Tech inspection: (Overseen by Mike Parker)
 1. Before event:
 - a. Recruit volunteers to perform tech inspections
 - b. Confirm with volunteers their assignment
 - c. Communicate with Chief of workers those workers.
 2. During event:
 - a. Arrival time – 7:30 A.M.
 - b. Perform mechanical tech inspection
 - c. Inspect helmet for race readiness
 - d. Inspect car interior for loose items
 - e. Verify numbers are on side of car
 - f. Verify bar code sticker is on properly
 - g. Verify sticker matches numbers on car
 - h. Send car to grid location

7. Novice: (Victor & Vickie Livengood)
 - a. Arrival time – 7:30 A.M.
 - b. Assist novices in the registration line
 - c. Assist novices in preparing for tech inspection
 - d. Guide or delegate a guided course walk at 8:30 A.M.
 - e. Assist novices as possible throughout day.

8. Kart: (Dawn Danton)
 - a. Arrival time – 8:00 A.M.
 - b. Make contact with each kart participant to aid them in becoming event ready.
 - c. Lead a mandatory Minor Kart meeting
 - i. Safety concerns
 - ii. Navigation concerns
 - iii. Speed off course concerns
 - iv. What to do if stalled on course.
 - d. Coordinate with grid and timing on when to run karts.
 - i. Inform karters when to get ready for timed runs.
 1. Give heads up minutes before running to ensure they are suited up and ready on time.
 - e. Monitor and assist karters throughout day as possible.
9. Safety: (Lawrence Danton)
 - a. Arrival time – 8:00 A.M.
 - b. Perform safety course walk before 8:30 guided walk
 - c. Lead safety portion of 9:00 drivers meeting
 - d. Supervise safety aspects of event throughout day.
10. Timing: (Mitch Lewis)
 - a. Before event:
 - i. Recruits volunteers for timing, timing assistant, grid, course control, and announcer.
 - ii. Confirm to those people what they will be doing.
 - iii. Report to chief of workers those people's assignments.
 - b. During event:
 - i. Arrival time – Before registration closes
 - ii. Confirm with worker chief that all volunteers are present.
 - iii. Communicate with each of them how to perform those duties.
 - iv. Supervise those workers throughout the day's events and manage any issues as necessary.
11. Post event tear-down (Manny Bonilla)
 - a. Arrival time – Before registration closes
 - b. Packs and arranges items in van and trailer after events.
 - c. Ensures van and trailer are locked and secure.
 - d. Ensures site facilities are locked and secure (bathrooms, etc...)
 - e. Ensures site is clean of race garbage and participant equipment.

2008 Season voting issues

Ladies class:

The proposal up for vote was to split the existing Ladies class into 2 separate classes. One class "L" for cars on class appropriate race tires or participating in one of the Street Touring classes. A second class "LT" for cars running tires above 140 tread wear rating with no Street Touring cars allowed. This proposal passed with a 12 to 0 vote, 7 abstained.

NS5 class:

The proposal was to split NS5 into separate SM and SM2 classes. This split was declined by a vote of 12 to 0 with 7 abstained.

NS4 class:

The proposal was to eliminate NS4 and reconfigure NS1 and NS2 as follows:

NS1 becomes ASP, BSP, ESP, STX, STU

NS2 becomes CSP, DSP, FSP, STS, STS2

The vote was in favor of this reconfiguration by a vote of 11 to 1 with 7 abstaining.

T class:

The proposal was to split T into separate stock and non-stock classes. The proposal was declined with a 13 to 0 vote and 6 abstained.

Vintage class:

The proposal was to eliminate Vintage class. The vote was in favor of keeping the class with vote of 9 to 5 with 6 abstaining.

An alternative proposal was to retain Vintage class, but eliminate it from season trophy competition. This was approved with a vote of 12 to 1 with 6 abstaining.

Novice class:

Proposal was to replace the current Novice class eligibility of being forced out of the class upon winning with a rule that a participant may compete in the Novice class for no more than one full racing season. This proposal passed with a 14 to 0 vote and 5 abstainers.

Season championship series – 2008:

The proposal was for the season point's calculation to be based on the following criteria:

*Minimum required events to be 2 events more than half of the total number of season point's events.

*Maximum number of events to be used for points will be no more than 3 less than the total number of events.

*Points calculation method shall be as follows:

i. $100 - [250 \times (\text{Your best PAX corrected Time} - \text{1st place PAX corrected time}) / \text{1st place PAX corrected time}]$

*Minimum points allowed for event attendance to be set to 50 points.

The proposal was approved with a 16 to 0 vote and 3 abstaining.

ASNW Member discount:

The proposal was to allow ASNW club members to participate in SSSCC events at the member rate but continue to require them to hold SSSCC membership to compete for season championship. Also included in this proposal was its retraction should ASNW not approve a reciprocal agreement. The vote passed this proposal with a 14 to 0 vote with 5 abstained.

This ended the voting session. The only other topic to discuss was how the members felt about the meeting site of the American Legion. The general opinion was that the food was fine but the atmosphere was a little too noisy and distracting. Lynn had talked to their contact and they have a smaller secluded room available to us for our meeting. It was suggested that we could continue to eat in the more public room and relocate to the smaller more private room for the actual meeting. Everyone agreed it was worth another try before making any final decisions.

Meeting adjourned at 8:00pm.